

**BAY LAKE ESTATES HOA BOARD MEETING**  
**OCTOBER 26<sup>th</sup>, 2017**

The meeting was open by President Carla Hannay at 9:04 AM with a quorum present.

**ROLL CALL** of board present: Carla Hannay, Steve Rollison, Jane Ann Miller, Rosemary Baumgartner, Sylvia Richardson, and Joyce Martin. **ABSENT:** Roger Vorraber. Manager Leslee Jones was also present.

**MANAGERS REPORT:** A resident portal has been made available for those wishing to check their account balance, review billing with e-billing, make a one time payment, or schedule recurring payments. If you already have rent taken from your bank account this can remain.

Upper management has required pool temperatures to be between 78 – 82 degrees. **Our Manager has agree to leave pool temperature as is (correction).**

Fifteen (15) inspection letters have gone out. Leslee stated that snowbirds need to fill out a departure slip before leaving with information as to who is pulling weeds, if someone has a key to your home, if there will be a car parked in your driveway.

Five (5) empty lots have been graded, and homes should be placed on those lots in November.

The fence is getting repaired and should be done today. Laundry windows have been ordered but due to hurricane most everything is on back order. And laundry room windows were custom ordered. The street lights should be fixed tomorrow.

**SECRETARY'S REPORT:** Corrections were made and a motion was made by Joyce Martin to accept minutes as corrected, 2<sup>nd</sup> by Rosemary Baumgartner. Motion Carried

**TREASURER'S REPORT:** Report will be presented to Association for approval. Rosemary stated that the bank has offered a credit card for association but board decided there was not a need for this.

Carla stated that she talked with card players and it was suggested that if they want to play cards in the clubhouse to please wait until the function and clean up is done or play at someone's home.

Jane Ann stated that 2018 HOA membership cards have been printed by Rosemary. On the back of each card is the date of the Annual meeting, and election. When residents are purchasing memberships this year a waiver letter will be presented for them to sign, to waive receiving written postal notification of these dates. Memberships will be sold starting in November.

Carol Gilchrist would like to plant 8 more Bougainvillea plants the plants will cost between 10 and 12 dollars a plant. These will be planted on ELS property, adjacent to bone yard property. A motion was made by Rosemary Baumgartner for association to pay for these plants, 2<sup>nd</sup> by Joyce Martin all in favor.

Carla asked about compiling a list of contractors that residents have used. She asked Steve to put out an Alert notification hoping to get resident feedback, if they would like this to be done.

We still need volunteer's to do Thanksgiving, Christmas, and New Years Eve. This will be presented at the association meeting with emphasis that help will always be provided.

It was stated that Ginny Grunzweig no longer will do sunshine, or donut ordering. Rosemary Baumgartner stated she would order donuts. Will ask at association meeting if someone would like to take over the sunshine position.

Steve reported that currently the Romeo's are receptive to checking out car ports for loose screws, and replacing them. But they would like to wait until more men get down here to see who is interested.

Volunteer's are need to place the milk carton candles around pond at Christmas time. This will be mentioned at association meeting.

Sylvia stated that according to networking for progress the managers should let the HOA board know the results of inspection of homes. She stated that things she had reported last May are still the same way.

Steve asked about getting rid of hazardous waste such as old paint cans etc. Carla stated she would look in to this. She stated sometimes they will bring a dumpster for waste and sometimes you have to take to a designated place. She will find out and keep us informed.

There being no further business the meeting was adjourned at 10:50 AM

Respectfully submitted,

Jane Ann Miller  
Association Secretary