

**BAYLAKE ESTATES HOA BOARD MEETING**  
**NOVEMBER 30,2017**

Meeting was open by President Carla Hannay at 9:00 AM with a quorum present.

**ROLL CALL** of board present: Carla Hannay, Jane Ann Miller, Rosemary Baumgartner, Sylvia Richardson, Joyce Martin, and Roger Vorraber. **ABSENT:** Steve Rollison. Manager Leslee Jones was present.

**RESIDENT CONCERNS:** Jane Ann presented an email that was sent to her regarding rummage sale from Joyce Havens, informing board of changes she would like to make at the rummage sale. It was suggested to extend hours of sale by a half an hour, and opening sale up to residents on Friday from 2-4. And hanging more of the clothing for easier access which should help to increase sales. Also moving tools and such outside, to increase room for linens. Carla stated that these are very good ideas, there are two tents or canopies in medical shed that will be opened to see if they are still good. Leslee suggested a place that rents tents for weddings etc. More discussion will be done when Havens get back to Florida in January. Carla also announced that the remainder of items in medical shed will be put in the rummage sale, and once that is cleared out the decorations will be placed in that shed.

**MANAGEMENT REPORT:** The street lights that have electrical problems under ground can only be fixed by FPL. Bob's electric has been called out to fix various street lights, and when the problem is wiring under ground FPL must fix it, and FPL is still working on problems created by the hurricane. When the problem is the bulb it is fixed by park maintenance.

Approval for fixing the pond's spill way area has been obtained, but uncertain when this will get done.

Leslee announced that cars are not to be parked in the overflow area for long periods of time. This parking area should be kept open in case there are functions at the clubhouse, or if someone has guests that need to park their car for the week end etc.. There is nothing in writing that cars can't be parked in the overflow lot, but it is a courtesy for everyone.

It is the responsibility of the resident to clean up their yard, if they have fruit trees.

Snow bird residents need to hire someone to do their weeding when they are not here. Departure slips need to be filled out upon leaving, as this helps Leslee with contact information, such as someone having a key to your home etc..

Leslee mentioned the Portal again stating that once registered you can set up debit payments, one time payments of rent or recurring. If you change banks it can be done through the portal, In the future you will be able to use a credit card for payment, this is being worked on for now.

It was mentioned that there are trailers in two driveways in the park, one of which has been there for quite sometime.

Secretary's report was read and a correction was made. A motion was made by Roger Vorraber to accept report as corrected, seconded by Rosemary Baumgartner. All in favor.

**OLD BUSINESS:** Seven Bougainvillea plants were planted by Carol Gilchrist.

There has been no real input as to whether people are receptive to a list of Contractors to hand out by residents who have had good results by using them.

Carla stated she is still checking in to hazardous waste disposal..such as old paint cans etc.

As yet no one has volunteered to do Christmas dinner or New Years Eve. It will be brought up at the Association meeting. ELS gives us \$500.00 for Christmas dinner, in the past this was split between dinner and decorations, but decorations do not need to be bought at this time so the whole amount will go toward the dinner.

**MEMBERSHIP:** Thus far 43 memberships have been sold. Jane Ann will ask Steve and Susan if they will sell them again when she leaves for home for X mas.

Lisa Thornton has volunteered to do the candles around the pond. She has been told that Leslee and Mark store milk containers and provide the sand. Carla announced that when she first moved to the park two candles were placed at the end of everyone's driveway. She stated that Flamboyant St. is going to do this, and the word should be spread to see if everyone would like to do this.

Donuts-- Last Sat. 2 dozen doughnuts were ordered and 7 were given away. The specialty donuts have not been purchased for awhile, but this week she ( **Rosemary Baumgartner**) correction, ordered some fritters and others to see if they are sold. If so we will continue to order the specialty ones again.

**NEW BUSINESS:** 2018 elections were discussed-- currently there will be 4 directorship positions to be voted on. These will be the positions of Carla Hannay, Rosemary Baumgartner, Steve Rollison, and since Roger Vorraber was appointed his position will come up for election for a one year term.

Nominating committee will be announced at the Association meeting, two of which will be appointed by the President, and 3 will be volunteers.

Rosemary asked if a key to the supply room which also is the same key to coffee pot closet could be made, so when she hands out her treasury packet to those hosting a function she could also give them that key to use, and when turning packet back in to her they will return the key. Carla said that this was ok with her as long as it is only that key.

There being no further business the meeting was closed at 10:47 AM

Respectfully submitted,

Jane Ann Miller  
Association Secretary